



Job Description – Class Teacher (0.5fte) – Maternity Cover

Post:	Class Teacher (0.5 FTE) – Maternity Cover
Accountable to:	Headteacher
Responsible for:	Carrying out the professional duties of a Class Teacher as set out in part 7 of the School Teachers’ Pay and Conditions document - Summer 2016.

Specific Responsibilities:

- Working effectively in a team with other staff members (teachers, nursery nurses, teaching assistants).
- Building and maintaining effective partnerships with parents and carers.
- Planning and preparing a designated learning area in consultation with other team members.
- Evaluating provision, input and learning in this area daily and planning further accordingly.
- Observing, assessing, recording and reporting on the development of the children in your own key worker group and supporting similar work of your colleagues including your paired nursery nurse key worker.
- Ensuring that the teaching and learning environment is exciting and relevant to the children’s educational needs.
- Maintaining high standards of behaviour among the children and care for their health and safety.
- Preparing final records of achievement for children prior to their entry into Infant/Primary School.
- Participating in Appraisal procedures
- Supporting the professional development of your ‘paired key worker’ colleague.
- Reviewing personal teaching methods and participating in further professional training and development.
- Participating in staff meetings as part of ensuring that young children’s learning opportunities are of the highest quality.

- Coordinating at least one curriculum area/other area of responsibility throughout the School, Special Support Centre and the Orchard Room
- Working effectively with partner agencies including family support workers colleagues from Health, Social Care, Home Start etc. so that young children and their families are supported appropriately.
- Safeguarding and promoting the welfare of children.
- Ensuring that children within your own key group (and those of your paired keyworker) progress through quality first teaching and access extra support through a graduated response as necessary.



Person Specification: Class Teacher

Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Qualified Teacher Status 	<ul style="list-style-type: none"> Evidence of commitment to further professional development
Training and Experience	<ul style="list-style-type: none"> Recent experience of teaching in the Foundation Stage Working in partnership with parents Joint working with other professionals 	<ul style="list-style-type: none"> Experience of leading a subject area
Knowledge and Understanding	<ul style="list-style-type: none"> Detailed knowledge of child development 3-5 The theory and practice of providing effectively for the individual needs of all children (e.g. organisation of the learning environment and learning strategies) Statutory Curriculum guidance linked to the Foundation Stage The effective monitoring, assessment, recording and reporting of children's progress The statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEND and Child Protection Creativity in teaching and learning styles 	<ul style="list-style-type: none"> Detailed knowledge of child development 0-3 Knowledge of new national initiatives Assessment for Learning
Professional Skills	<p>The teacher will be able to</p> <ul style="list-style-type: none"> promote the Nursery School's ethos, values and aims positively; demonstrate exceptional practice and lead through own example; inspire others; maintain good relationships within the staff team; create a happy, challenging and stimulating learning environment. motivate and inspire children to develop learning skills and positive relationships; communicate effectively with a wide range of 	<ul style="list-style-type: none"> Ability to lead and co-ordinate at least one area of learning of the curriculum – please state skills/interests in letter of application

	people including colleagues, children, parents and governors.	
Personal qualities	<ul style="list-style-type: none"> • The ability to rise to challenges • Sense of humour, enthusiasm, flexibility • Make appropriate judgments over issues of confidentiality 	<ul style="list-style-type: none"> • Willingness to participate in and support the life of the Nursery School including extra-curricular activities
Safeguarding	<ul style="list-style-type: none"> • Committed to the Nursery School's policies on safeguarding, inclusion and equal opportunities 	